



Belvedere College S.J.

Belvedere College Access Programme

Situated in the heart of Dublin City, Belvedere College S.J. is an all-boys Voluntary Catholic Secondary School under the Trusteeship of the Society of Jesus. Today it continues a tradition since 1832 in the Jesuit approach to Education.

The **Belvedere College Access Programme** (BCAP)

The Belvedere College Access Programme is a key part of the Colleges ethos. It is in line with the global identifiers that make Jesuit schools unique and give a clear Jesuit identity. One of the global identifiers, is that Jesuit schools are accessible to all. The Belvedere College Access Programme is pivotal in opening our school to families who through financial barriers may not otherwise be able to attend. Over the years the College has enriched and been enriched by those students who have engaged in the programme.

Bursary Eligibility

Bursaries are allocated by the Board of Management to applicants that clearly fulfil the criteria as outlined in the BCAP Application Form.

Applications should meet the financial eligibility in addition to priority being given to students who attend one of the feeder schools below.

1. Family has a low income: to qualify the total family income should not exceed the following limits

	Income
Less than 4 dependent children	€48,811
Between 4 and 7 dependent children	€53,637
8 or more dependent children	€58,230

Definition of a Dependent Child- Under 16 or Over 16 in full time education or medically certified as permanently unfit for work.

2. Feeder school List.

Primary School	Address	
Gardiner Street SJ	Upper Gardiner St.	Dublin 1
Rutland N.S.	Gloucester Place	Dublin 1
Central Model Mixed N.S.	Marlboro St.	Dublin 1
O'Connell Primary	Nth Richmond St.	Dublin 1
St. Laurence O'Toole's C.B.S.	Seville Place	Dublin 1
St. Josephs C.B.S. Primary	Marino Park Ave.	Dublin 3
St. Josephs Co-Ed	East Wall	Dublin 3
St. Christopher's Primary	Haddington Rd.	Dublin 4
St. Gabriels N.S.	Cowper St.	Dublin 7
St. Mary's Primary School	St. Marys Place	Dublin 7
St. Paul's Primary School	Nth Brunswick St.	Dublin 7
St. Audeons N.S.	Cook St.	Dublin 8
Francis St. C.B.S.	John Dillon St.	Dublin 8
Scoil Treasa Naofa	Petrie Rd.	Dublin 8
St. Enda's Primary	Whitefriar St.	Dublin 8
Our Lady of Victories	Ballymun Rd.	Dublin 9
St. Josephs N.S.	Macroom Rd.	Dublin 17
Darndale N.S. (Our Lady Immaculate)	Darndale	Dublin 17
St. Francis S.N.S.	Priorswood	Dublin 17

What is expected of students and parent(s)/guardian(s) attending the school on BCAP bursaries?

- Any student accepted into the College under the BCAP is accepted as a full participant in the total life of the school.
- As such the parent(s)/guardian(s) are accorded the same rights as fee paying parent(s)/guardian(s) and are encouraged to be full participants in their son's education.
- All students at the College are expected to work hard and to become involved in the many co-curricular activities on offer.
- The normal monitoring processes pertain to BCAP students as do to fee-paying students.

How do I apply?

Families can apply by filling out the BCAP application form, available on the Colleges website, and sending it in to Belvedere College S.J., 6 Great Denmark St., Dublin 1

When do I need to apply?

Applications need to be made when the boy is in 5th Class of primary school. The deadline for applications is currently **March 31st of 5th Class.**

How many places are there?

A maximum of 16 places are currently offered to incoming 1st years.

What happens when I send the application form in?

When we receive your application, we will send you a receipt in the post or by email to let you know that we have it. If you don't get this receipt within 10 days, let us know as applications can't be considered if they come in after the deadline.

It is important that supporting documentation regarding the family income is provided with the application. Applications can **only** be processed if the financial documentation accompanies the application.

Once all the applications are in, families will be contacted using the email address provided on the application form, to arrange a meeting between the boy, his parents/guardians, of eligible families, the programme co-ordinator and, usually, another teacher from Belvedere.

How is it decided who gets a bursary?

Bursaries are awarded on the basis of, a completed application form, the outcome of an interview, a consultation of school reports and an assessment of the family's means (i.e. financial situation). Prospective students and parents/guardians must demonstrate a commitment to fully engage in school life.

Consideration is also given to the inclusion of applicants who have a range of academic abilities, hobbies and interests. The suitability of the applicant to the school and of the school to the applicant is key.

When will we find out if we have a bursary?

Applicants will be notified by post before the end of November when they are in 6th class.

What costs are covered by the bursary?

The bursary covers the cost of the annual tuition fee – approx. €6950. There are other costs of attending Belvedere that aren't usually covered by the bursary. These include the costs of uniform, books, sports gear, and other items needed for secondary school. There is also an annual incidental cost to cover the pastoral programme, school journal, insurance, etc. that isn't covered by the bursary. These costs are in the region of €550. Nonetheless, financial concerns should not be a barrier in applying for a bursary. Any applicants that have concerns about these costs should contact the BCAP Co-ordinator, Stuart Colohan, to discuss further.

Where can I get more information?

The Home School Liaison teacher in your son's primary school is a good first point of contact if you are thinking of applying. More information about the school can be found at www.belvederecollege.ie. If you have any further questions, you can contact the programme co-ordinator, Stuart Colohan by phone at 01-8586630 or by e-mail at scolohan@belvederecollege.ie.

COLLEGE DETAILS

Address

Belvedere College S.J.,
Great Denmark Street,
Dublin 1.

Note: The College is also known as St. Francis Xavier's College.

College Telephone No.

(01) 858 6600

College Fax. No.

(01) 874 4374

College Website

www.belvederecollege.ie

E-mail Address

hmsec@belvederecollege.ie

BCAP Co-ordinator

Mr Stuart Colohan

Email Address

scolohan@belvederecollege.ie



Belvedere College SJ Great
Denmark Street Dublin 1

Belvedere College Access Programme

BURSARY APPLICATION FORM

PURPOSE OF FORM

The Trustees of the Bursary Fund request all parent(s)/guardian(s) of students applying for a place in Belvedere College Access Programme to supply it with information on the family's finances.

This information is necessary as part of the application criteria for bursaries and applications can **only** be processed if this information is provided.

CONFIDENTIALITY

The factual information provided will be handled as confidential, need to know. The distribution and retention of data will be controlled to ensure confidentiality is not violated.

DATA PROTECTION

Belvedere College SJ is committed to adhere to the provisions of the Data Protection Acts 1988 and 2003, and in so doing to afford adequate protection to all students with regard to personal information held by the school.

- ◆ The Belvedere College Access Programme (BCAP) is central to the philosophy and ethos of Belvedere College. It promotes justice in its desire for equal opportunity of access to education, it promotes excellence in its encouragement of students to maximise their potential.
- ◆ The bursary is reviewed on an ongoing basis.
- ◆ Bursaries are awarded on the basis of an interview, a consultation of school reports and an assessment of the family's means (i.e. financial situation). Financial documentation for the previous 2 years is required, i.e. for the years 2023 and 2022.
- ◆ Parent(s)/Guardian(s) wishing to apply must fill out this form and return it to the Headmaster accompanied by copies of school reports, a recent photograph, other relevant certificates or documentation by 31st March of the year preceding entry i.e. 31st March when the applicant is in 5th class.
- ◆ Applications will only be processed if the relevant financial documentation accompanies this form.
- ◆ If applicable, evidence of separation must be supplied, see Appendix 1.
- ◆ Parent(s)/Guardian(s) will subsequently be contacted to arrange an interview, if the criteria are met. These interviews normally take place in September/October.
- ◆ All efforts are made to contact parents with a decision regarding places as early as possible.

ELIGIBILITY FOR APPLICATION FOR BURSARY

Applications should meet criteria 1, with further priority given to those who meet criteria 2.

1. Family income is below the thresholds - see table below.
2. Applicant attends a primary school on the BCAP feeder school list.

Note - Applicants not attending a listed school may be considered at the discretion of the BCAP selection committee.

Please ✓ the appropriate boxes as to which of the criteria refer to you.

1	2

INCOME: to qualify for this Bursary, the **Total Family Income** should not exceed the following limits:

Definition of a Dependent Child—Under 16 or Over 16 in full time education or medically certified as permanently unfit for work.

CHECKLIST

(This must be filled in)

NUMBER OF DEPENDENT CHILDREN	INCOME TABLE
Less than 4	€48,811
4-7	€53,637
8 or more	€58,230

I/WE HAVE INCLUDED	✓	I/WE HAVE INCLUDED	✓
Completed APPLICATION FORM	<input type="checkbox"/>	Photograph of applicant	<input type="checkbox"/>
Employment Detail Summary or Statement of Earnings if employed for 2022 & 2023 (Available through <i>MyAccount</i> on revenue.ie)	<input type="checkbox"/>	Social Welfare Statement for 2022 & 2023 (Available through MyWelfare.ie)	<input type="checkbox"/>
P45 (if this applies to you)	<input type="checkbox"/>	Copy of full accounts for previous 2 years if self-employed.	<input type="checkbox"/>
4th Class Summer report	<input type="checkbox"/>	3rd Class Summer report	<input type="checkbox"/>
Reference from National School	<input type="checkbox"/>	Evidence of Separation (if applicable)	<input type="checkbox"/>
Declaration of maintenance payments	<input type="checkbox"/>		<input type="checkbox"/>

APPLICATION FORM

PART 1 PERSONAL INFORMATION

Office use only
Bro _____
O.B. _____
Date Rec _____

Family Name			
Student's Full Name			
Date of Birth	Country/County of Birth		
Students' PPS No	Contact telephone number		
Home Address			
Year to commence	<i>e.g September 2025</i>		
Present Primary School	Class		
Brothers: Yes <input type="checkbox"/> No <input type="checkbox"/> How many _____	Sisters: Yes <input type="checkbox"/> No <input type="checkbox"/> How many _____		
Applicant's place in family			
Brother(s) in Belvedere College : Yes <input type="checkbox"/> No <input type="checkbox"/> Name/Class/Year:			
Brother(s) of current or past pupils are not automatically granted a place on the bursary scheme			
Father past pupil of Belvedere College : Yes <input type="checkbox"/> No <input type="checkbox"/> Name/Year left:			
Parent(s)/Guardian(s)' Status	Married <input type="checkbox"/>	Separated <input type="checkbox"/>	Divorced <input type="checkbox"/> Unmarried <input type="checkbox"/>
	One parent deceased <input type="checkbox"/>	Both parents deceased <input type="checkbox"/>	

CONTACT DETAILS			
Father/Guardian's full name		Mother/Guardian's full name	
Occupation		Occupation	
Employer		Employer	
Day Telephone No		Day Telephone No	
Mobile No		Mobile No	
Email		Email	

SPECIAL EDUCATIONAL NEEDS			
Does your son have a learning, educational or physical difficulty? Yes <input type="checkbox"/> No <input type="checkbox"/>			
<i>If yes, please attach copy of most recent supporting documentation in relation to this, e.g. report, letter</i>			
Is your son exempt from Irish? Yes <input type="checkbox"/> No <input type="checkbox"/> Date of Exemption : ___/___/_____			

APPLICATION FORM**PART 2 FINANCIAL INFORMATION**

Who lives in the family home?					
Name	Relationship	Age	Name	Relationship	Age
1			5		
2			6		
3			7		
4			8		
How many people are dependent on the income of the parent(s)/guardian(s)?					
1			5		
2			6		
3			7		
4			8		
Does the family own it's own home? Yes <input type="checkbox"/> No <input type="checkbox"/>					
What year was it purchased?					
INCOME	LAST YEAR	THIS YEAR	NEXT YEAR		
Father/Guardian's income					
Mother/Guardian's income					
Social Welfare payments, Children's Allowance or other benefits					
Other (Declaration of maintenance payments)					
TOTAL					
Please attach copies of relevant Employment Detail Summary (can be found through revenue.ie)/ Social Welfare Documentation. Applications can only be processed if the relevant financial documentation accompanies this form.					

APPLICATION FORM

PART 3 GENERAL INFORMATION

Students entering Belvedere College S.J. under the BCAP bursary programme do not pay the annual school tuition fees. The bursary does not cover additional costs of attending the College such as school uniform, books, I-pad, sports gear etc. Moreover, there is an additional school charge for incidentals that is not covered by the bursary.

PLEASE SIGN HERE TO INDICATE THAT YOU ARE AWARE OF THESE ADDITIONAL COSTS

Signature of Parent(s)/Guardian(s)

APPLICANT INFORMATION

Please tell us about your son, are there any circumstances or any other relevant information with regard to your son or family which would be helpful for the College to be aware of? Please mention any special circumstances.

Applications for the College should be sent to :

**The Headmaster
Belvedere College S.J.
Great Denmark Street
Dublin 1**

Tel: 01-8586600

Fax: 01-8744374

Email: hmsec@belvederecollege.ie

I/We wish to register an application for admission to Belvedere College S.J.

I/We UNDERSTAND that this registration DOES NOT GUARANTEE ANY PLACE for the applicant.

Signed (Parent/Guardian) :

Date

Signed (Parent/Guardian) :

CLOSING DATE: 31st March

Appendix 1

Evidence of Separation – please provide one of the following as evidence of separation or divorce

1 Separation agreement

2 Divorce decree

3 Court ordered maintenance agreement.

4 Decree of dissolution for a civil partnership

5 Evidence from the Department of Social Protection confirming receipt of Deserted Wife's Allowance or a One Parent Family Payment

6 If there is no legal agreement, a letter from your solicitor confirming separation and/or that legal proceedings are pending

7 Proof of living separately, e.g. separate utility bills for the same time period in 2023. Please note that mobile phone bills and bank statements on their own are not accepted as proof of living separately.