



Belvedere College S.J.
Great Denmark Street
Dublin 1

Social Diversity Programme

BURSARY APPLICATION FORM

PURPOSE OF FORM

The Trustees of the Bursary Fund request all parent(s)/guardian(s) of students applying for a place in Belvedere College Social Diversity Programme to supply it with information on the family's finances.

This information is necessary as part of the application criteria for bursaries.

CONFIDENTIALITY

The factual information provided will be handled as confidential, need to know. The distribution and retention of data will be controlled to ensure confidentiality is not violated.

DATA PROTECTION

Belvedere College S.J. is committed to adhere to the provisions of the Data Protection Acts 1988 and 2003, and in so doing to afford adequate protection to all students with regard to personal information held by the school.

- ◆ The Social Diversity Programme (SDP) is central to the philosophy and ethos of Belvedere College. It promotes justice in its desire for equal opportunity of access to education, it promotes excellence in its encouragement of students to maximise their potential.
- ◆ It is **NOT** an academic bursary; it is **NOT** a sports bursary. The bursary is designed to assist those families who are not in a position to pay fees. The annual fees are reviewed annually.
- ◆ Bursaries are awarded on the basis of an interview in the home/school/alternative venue, a consultation of school reports and an assessment of the family's means (i.e. financial situation).
- ◆ Parent(s)/Guardian(s) wishing to apply must fill out this form and return it to the Headmaster accompanied by copies of school reports, a recent photograph, other relevant certificates or documentation by 31st March of the year preceding entry i.e. 31st March when the applicant is in 5th class.
- ◆ Parent(s)/Guardian(s) will subsequently be contacted to arrange an interview. These interviews normally take place in September/October/ November.
- ◆ All efforts are made to contact parents with a decision regarding places as early as possible.

CRITERIA FOR APPLICATION FOR BURSARY

Criteria 1 to 7

Applications should meet Criteria 1 and 2 plus a minimum of 2 other Criteria (3 to 7 below)

1. Family has a low income - see table below
2. Applicant attends a school on the SDP feeder school list
3. Family has a Medical Card or GP Visit Card
4. Incomplete primary/secondary education by parent(s)/guardian(s)
5. Family receives a Means Tested Social Assistance Payment
6. Family lives in an urban/rural area of disadvantage
7. Family does not own their own home (i.e. in rental accommodation /social housing)

Note - Applicants not attending a listed school may be considered at the discretion of the SDP selection committee

Please ✓ the appropriate boxes as to which of the criteria refer to you (see list 1-7 above)

1	2	3	4	5	6	7

for explanation of criteria:

INCOME: to qualify for this Bursary, the **Total Family Income** should not exceed the following limits:

Definition of a Dependent Child—Under 16 or Over 16 in full time education or medically certified as permanently unfit for work.

CHECKLIST

NUMBER OF DEPENDENT CHILDREN	INCOME TABLE
Less than 4	€45,790
4-7	€50,325
8 or more	€54,630

I/WE HAVE INCLUDED	✓	I/WE HAVE INCLUDED	✓
Completed APPLICATION FORM	<input type="checkbox"/>	Certificates	<input type="checkbox"/>
P60 (for last 2 years)	<input type="checkbox"/>	References	<input type="checkbox"/>
P45	<input type="checkbox"/>	Educational Assessments	<input type="checkbox"/>
Social Welfare Documentation	<input type="checkbox"/>	Exemption from Irish (Letter)	<input type="checkbox"/>
Photocopy of Medical Card/GP Visit Card	<input type="checkbox"/>	Photograph of boy	<input type="checkbox"/>
Photocopies of School Reports (4th & 5th Class)	<input type="checkbox"/>		<input type="checkbox"/>

APPLICATION FORM**PART 1 PERSONAL INFORMATION**

Office use only

Bro _____

O.B. _____

Date Rec _____

Family Name			
Student's Full Name			
Date of Birth	Country/County of Birth		
Students' PPS No	Contact telephone number		
Home Address			
Year to commence	<i>e.g September 2014</i>		
Present Primary School	Class		
Brothers: Yes <input type="checkbox"/> No <input type="checkbox"/> How many _____	Sisters: Yes <input type="checkbox"/> No <input type="checkbox"/> How many _____		
Applicant's place in family			
Brother(s) in Belvedere College : Yes <input type="checkbox"/> No <input type="checkbox"/> Name/Class/Year:			
Brother(s) of current or past pupils are not automatically granted a place on the bursary scheme			
Father past pupil of Belvedere College : Yes <input type="checkbox"/> No <input type="checkbox"/> Name/Year left:			
Parent(s)/Guardian(s)' Status	Married <input type="checkbox"/>	Separated <input type="checkbox"/>	Divorced <input type="checkbox"/> Unmarried <input type="checkbox"/>
	One parent deceased <input type="checkbox"/>		Both parents deceased <input type="checkbox"/>

CONTACT DETAILS

Father/Guardian's full name		Mother/Guardian's full name	
Occupation		Occupation	
Employer		Employer	
Day Telephone No		Day Telephone No	
Mobile No		Mobile No	
Email		Email	

SPECIAL EDUCATIONAL NEEDSDoes your son have a learning, educational or physical difficulty? Yes No *If yes, please attach copy of most recent supporting documentation in relation to this, e.g. report, letter*Is your son exempt from Irish? Yes No Date of Exemption : ___/___/_____

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PART 2 FINANCIAL INFORMATION

Who lives in the family home?					
Name	Relationship	Age	Name	Relationship	Age
1			5		
2			6		
3			7		
4			8		
How many people are dependent on the income of the parent(s)/guardian(s)?					
1			5		
2			6		
3			7		
4			8		
Does the family own it's own home? Yes <input type="checkbox"/> No <input type="checkbox"/>					
What year was it purchased?					
Do you have a Medical Card/GP Visit Card? Yes <input type="checkbox"/> No <input type="checkbox"/>					
INCOME		LAST YEAR	THIS YEAR	NEXT YEAR	
Father/Guardian's income					
Mother/Guardian's income					
Children's Allowance or other benefits					
Other (explain					
TOTAL					
Please attach copies of relevant P60s/P45s/Social Welfare Documentation					
If you send originals they will be returned at that interview					

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PART 3 GENERAL INFORMATION

Students entering Belvedere College S.J. under the SDP bursary programme do not pay the annual school tuition fees. The bursary does not cover additional costs of attending school such as school uniform, books, I-pad, sports gear etc. Moreover, there is an additional school charge for incidentals that is not covered by the bursary. This annual cost amounts to approx. €350/€400 per year.

PLEASE SIGN HERE TO INDICATE THAT YOU ARE AWARE OF THESE ADDITIONAL COSTS

Signature of Parent(s)/Guardian(s)

GENERAL INFORMATION

Are there any particular circumstances or any other relevant information with regard to your son or family which would be helpful for the College to be aware of? Please mention any special circumstances.

Applications for the College should be sent to :

The Headmaster
Belvedere College S.J.
Great Denmark Street
Dublin 1

Tel: 01-8586600

Fax: 01-8744374

Email: hmsec@belvederecollege.ie

I/We wish to register an application for admission to Belvedere College S.J.

I/We UNDERSTAND that this registration DOES NOT GUARANTEE ANY PLACE for the applicant.

Signed (Parent/Guardian) :

Date

Signed (Parent/Guardian) :

CLOSING DATE: 31st March